

MARKETPLACE

South Western High School
200 Bowman Road, Hanover PA 17331
Saturday April 18, 2020 from 9AM until 2PM

1. Purpose of the MarketPlace is to help raise funds for the South Western Music Department.
2. Exhibitor's Fee: \$25.00.
 - Make checks payable to: **South Western Music Boosters.**
 - A notice will be sent to you via mail / e-mail to confirm your space.
 - Reservations will be accepted until 8:30am on Saturday April 18th, 2020. However, to ensure a reserved space, payment and contract must be returned by **April 12th, 2020.**
 - Any person registering the day of the event must make payment in the form of cash. No personal checks will be accepted on the day of the event.
3. Space: 18 x 20 ft. (2 parking spaces)
 - Exhibitor will supply his or her own tables, chairs, and/or tents.
 - Tents must be weighted down. You are prohibited from placing anchors into the black top.
 - There will be no electricity available for this show and generators will not be permitted.
4. Setup
 - Exhibitors may begin registration and setup at 6:00AM on Saturday April 18th, 2020.
 - All vehicles must enter from the Bowman Road parking entrance closest to the tennis courts (signs will be provided). Exit from parking areas will be toward the school. Parking for your vehicle will be behind the high school or middle school (as directed).
 - Spaces will be assigned upon arrival.
 - Unless the exhibitor's vehicle will remain in their space for the entire day, all vehicles must be removed from the exhibit area by 8:45AM.
5. Food
 - Exhibitors may not provide concession stands or sell food for consumption on-site. The South Western Music Boosters will provide concessions.
 - Exhibitors whose product is a food (e.g. Tastefully Simple/Salsa Sales/etc.) may provide samples to their customers to facilitate sales.
 - The South Western Music Boosters will also be running a Chicken Barbecue. Chicken BBQ dinners are only available for pre-order. Each dinner includes: ½ chicken, Baked Potato, and Roll for \$9.00. We will

deliver dinners to your exhibit space! Include payment with your application. Other concessions will be available for sale by the South Western Music Boosters during the event. If for some reason you cannot attend the event, Chicken BBQ dinners may be picked up at South Western High School from 11am-2pm that day.

- In order to ensure reservation of Chicken BBQ dinner, contract must be received by April 5th, 2020.

6. Tear Down

- Exhibitors are responsible for cleaning up their own area before departing, leaving nothing behind. The South Western Music Boosters and the South Western School District will not provide trash service.
- Exhibitors are requested to remain set up until 2PM. If you need to leave earlier before 2PM, please locate a staff member to assist in bringing your vehicle into the area.
- Exhibitors must have vacated the premises by 5:00PM on Saturday April 18th, 2020.

7. All exhibitors will follow South Western School District's by-laws while on school property. Failure to do so will result in being asked to leave school property. Please note that school property is tobacco free. Alcoholic beverages and controlled substances are prohibited.

8. Sale of alcoholic beverages, tobacco products, firearms, knives, swords, etc. is prohibited. Failure to comply will result in dismissal from the event without refund.

9. Collection of any and all applicable Sales Tax and any resulting responsibility and Sales Tax numbers are the responsibility of exhibitor.

10. South Western School District and/or the South Western Music Boosters are not responsible for any loss or damage due to accidents during this event.

11. Please note that THIS IS A RAIN OR SHINE EVENT! Therefore, all reservation fees are non-refundable. This event will not be rescheduled.

12. If you need to speak with someone or have questions, please call 717-632-2548 ext. 21820 and leave a detailed message including name and phone number. Someone will contact you in 24-48 hours.

Application for Yard Sale, Vendors, Crafters

MARKETPLACE

South Western High School

200 Bowman Road, Hanover PA 17331

Saturday April 18th, 2020 9am to 2pm

(Set up 6am-----Tear down 2pm)

EXHIBITOR'S Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Cost: \$25.00 per 18 x 20 ft. Space (2 parking spaces)

Number of Spaces: _____ x \$25.00 = \$ _____

(Please circle: Yard Sale / Vendor / Crafter)

Number of Chicken BBQ Dinners: _____ x \$9.00 = \$ _____

Please list types of items you will be selling/advertising for our planning purposes

/we have read and agree to follow the rules and regulations for this event.

_____ (Please sign)

Make checks payable to **South Western Music Boosters**

Mail application to:

South Western High School

Attention: Mr. Bill Kirsch

200 Bowman Road

Hanover PA 17331

This is a Rain or Shine event NO REFUNDS.