

**South Western Music Boosters
General Meeting Minutes
Tuesday, July 5, 2016**

Call to Order and Welcome: The meeting was called to order by President Trish Hedrick at 7:00 pm with 48 people in attendance. All Officers were present.

President Hedrick started the meeting by welcoming Ginny Becker from Custom Fundraising Solutions to make a presentation. Ms. Becker presented the Boosters with a check for \$4,245 for the proceeds from the mattress fundraiser on June 18th, with \$950 credited to student trip accounts and \$3,395 going to the Boosters. President Hedrick advised that next year's sale has already been scheduled for Saturday, June 17, 2017.

President Hedrick introduced the new Executive Board to the membership. As this was the first meeting of the new school year, President Hedrick went around the room and had attendees introduce themselves to the group.

Secretary's report: George Prager made a motion to accept the May 3, 2016, general meeting minutes and Janie Eckert seconded. The motion passed.

Treasurer's report: Outgoing Treasurer Beth DeWald reported as of July 5, 2016, the general fund has a balance of \$49,314.39 and the PayPal account has a balance of \$63.34. All other accounts were zeroed-out. Total assets: \$49,377.73; Liabilities and Equity: \$0.00.

Additionally, Treasurer DeWald reported that the Joe Corbi's fundraiser money had been located and would be deposited. The above balances do not include that money.

Penny Lippy made a motion to accept the treasurer's report and George Prager seconded. The motion passed.

Old Business:

- *Membership* – Membership forms are available on the Boosters' website
- *Music Money* – Vice-President Bobbi Jo Brown explained to the membership how the Music Money fundraiser works. She told everyone that payments for orders of physical gift cards are due to her or Mr. Kirsch by the 15th of each month. She requested that each person adds \$1 to their total monthly order to help cover shipping costs. Cards are usually distributed around the first of each month.
- *Tri-M Picnic* – This event was put together nicely by the Tri-M students and attended well. It was a great way to end the school year. During the picnic, Tri-M announced they had raised approximately \$3,500 for their "Jacob's Army" fundraisers throughout the year.

New Business:

- *"Little Strings"* – Student Danielle Klunk told the membership about a new music camp being held this August. The camp, known as Little Strings, is targeted toward students interested in music who either have an inadequate school music program or could not otherwise afford to try out a musical instrument. It is specifically geared for those interested in playing the violin. The camp will be held the second week of August and will teach students the basics of violin. The group is looking to spread the word and also to recruit volunteers to assist with the camp or fundraising. The next fundraising event will be a car wash on Saturday, July 9, 2016, at the Amish Market from 9 am to 2 pm. Those interested can find more information on the group on their Facebook page.
- *Welcome Packet* – President Hedrick hoped everyone found the packet helpful and informative. For those who have not received one, they are working to put it on the Boosters' website.
- *Spirit Cards* – Holly Culp reported that the Spirit Cards have arrived and are available for distribution after the meeting or by seeing Mr. Kirsch. She explained that there were a few businesses that were not on the card this year, but also a few new businesses that signed up. Each pack of 10 cards has a pre-assigned number written on the first card for tracking purposes. Holly explained this was the first number in the series assigned to that pack

and suggested everyone write the sequentially following numbers on the remaining cards. Cards are good for discounts from August 1, 2016, through July 31, 2017. Mr. Kirsch requested that money and unsold cards be turned in during November so they could get a count of where we are with the sale and credit student trip accounts accordingly. After that, cards will still be available for further sale.

- *Band Bash & Meet the Band Night* – Angela Dodd advised the Band Bash will be held Friday, August 12th at the front pavilion of Kids Kingdom on Grandview Avenue from 4-8pm to kick off Band Camp. She advised there was a sign up for coolers in the back of the room. Additionally, she is looking for approximately 6 parent volunteers to help chaperone the event. Meet the Band Night will conclude Band Camp on Thursday, August 25th from 6:30-9pm at the High School. The program will finish with an ice cream social in the cafeteria before the students have their sleepover at school. Angela requested 4-5 volunteers to help scoop ice cream. Additionally, both of these events are in need of a chair and co-chairperson for next year. Now is the time to volunteer so that you can shadow Angela and co-chair Shannon Michali during this year's events.
- *Chairs and Co-Chairs* – President Hedrick advised there are numerous events and fundraisers in need of chairs and co-chairs. Some are needed for this school year; while others will be needed for next year. As with the Band Bash and Meet the Band Night, if you are willing to take these on next year, now is the time to volunteer and shadow the existing organizers. If interested, please contact President Hedrick at davetrish2@aol.com.
- *Uniforms* – Niki Swingler has volunteered to be the chairperson for uniforms. Uniform fittings will be held on August 1st, 8th, and 11th from 6-9pm each night. Volunteers are needed to help fit the students, as well as one person to help Niki prep uniforms starting at 4:30 each night. Additionally, a few people will need to help on Thursday nights during the marching band season to hang up uniforms returning from dry cleaning.
- *Music Kitchen Cleanup* – Penny Lippy advised this once-a-year event will be held on Tuesday, August 16th from 6-9pm. The time coincides with the end of the Band Camp day. Numerous people are needed to help clean up the music kitchen and clean out everything that has collected there during the past year. This kitchenette is used by the music department students and staff as well as the Boosters. Penny explained that this is always a fun time!
- *Chaperones* – Theresa Keating has stepped up to be the new Chaperone chairperson with Penny Lippy's guidance as co-chair. We are in need of numerous chaperones for each of the 23 marching band events, as well as numerous other music department activities. Any help is appreciated, even if for only one event. Additionally, please consider donating cases of bottled water, as the chaperones distribute these at events to keep the students hydrated. Penny advised keeping an eye out for sales, as Giant and other stores will occasionally have water at excellent prices.
- *Clearances* – Mr. Kirsch told everyone that, in addition to the state criminal and child abuse clearances that were required last year, this year all school volunteers (for any activities, including music) must complete a volunteer registration packet and submit it to the school district. Approved volunteers will be issued photo identification for use during the school year and which must be displayed at all times while in school buildings or with students. Those who were on the volunteer list last year received letters in the mail from the school district with additional details. Mr. Kirsch has packets and instructions available for pickup. Packets can also be picked up at the various schools' administrative offices and the district administrative office, all of which are open during regular business hours over the summer. Additionally, manuals and packets can be downloaded from the school district website. You must complete this process must before you will be allowed to volunteer, so please do so as soon as possible.
- *Band Camp Desserts* – President Hedrick advised we are still in need of someone to chair and coordinate the desserts for the students during Band Camp. Additionally, donations are needed for either home-baked or store-bought desserts. Individual donations should be enough for 12 students. Please contact President Hedrick if you can help with this.
- *Band Camp* – Marching Band Camp will be held August 15th-19th & 22nd-23rd from 9am-9pm; and, August 24th-25th from 5pm-9pm.
- *Flags for Color Guard* – Beth DeWald requested volunteers to help make the flags used for the marching band show. You do not need to know how to sew. Flag construction will start on Monday, July 11th during the Color

Guard rehearsal and continue during each Guard rehearsal until complete. Guard rehearsal times can be found on the music department calendar, which can be accessed from the music department website.

- *Spirit Wear* – President Hedrick explained the difference between Spirit Wear and Show Shirts. Spirit Wear is general music department clothing options, while Show Shirts are specifically for the marching band. Both can be worn by anyone who wishes. Spirit Wear ordering will be out in September; while, Show Shirts will be out in August to be ready for the marching band season. Last year Spirit Wear met a great reception at EHMIS, so this year we will be offering it to the elementary schools as well.
- *“Varsity” Jackets and Show Shirts* – Tom Jemison will soon be taking orders for the band “varsity” jackets and show shirts. The show shirt design and options are still pending. Tom advised it will probably be some red/white/blue pattern to coordinate with the band show, but he is still looking for input.
- *Picture Day* – Marching band pictures will be taken August 18th at 6 pm.
- *Band Show* – Mr. Kirsch advised that due to circumstances out of our control, there will be no Band Show this year. The weekend we picked turned out to be Homecoming for many of the area schools and very little interest was shown in attending. Mr. Kirsch does not think it would have made a difference if it had been a competitive show versus the non-competitive one we were planning. We will try again next year to get back on track. The mattress fundraiser funds were not budgeted, so they will help offset the loss of this income.
- *Healing Fields* – As another effort to make up for the lost Band Show income, we will be selling concessions at the Healing Fields September 9th-11th at West Manheim Elementary. This is the annual 9/11 anniversary flag tribute held there. This year is the 15th anniversary of 9/11, so hopefully, we can get a good crowd. President Hedrick advised we are in need of a chair to coordinate this event. Additionally, we will need as much help as possible that weekend, as it will be busy with an away football game on Friday and the York Fair performances on Sunday, in addition to the Healing Fields. Sign-up sheets for volunteers and food donations will be available at the August meeting.
- *Trailers* – Travis Lippy reported that the School Board approved a 10-year, 0% interest loan to the Music Boosters for up to \$35,000 to replace the existing equipment trailers. He explained this loan is similar to ones the School Board has approved for other school booster organizations. The current trailers are in need of repairs and quickly becoming untenable. After checking around with several trailer dealers, Travis obtained a price of \$26,544 for two trailers. This price includes an upgrade to the smaller trailer from 20ft to 24ft. Travis explained this was necessary to provide added space and flexibility to move items from one trailer to the other, as the large trailer is very close to its maximum weight already; while, the smaller trailer had plenty of available weight, but no space. Additionally, it was learned the lettering on the existing trailers lowers the value due to paint fading. Travis, therefore, obtained quotes for trailer wraps that would both eliminate fading and provide a weather sealing to the trailer at a cost of \$6,427 for both trailers. We were able to get a good price on the wraps, as the owner is a South Western graduate and music department alumnus. Travis said that we were able to obtain a trade-in value on the existing trailers of \$1,500 each, which will be used to make the first loan payment to the school district. Mr. Kirsch added that they are looking into selling advertising space on the trailers to further help repay the loan. A motion was made by Holly Culp to purchase the trailers and wraps and to accept the terms of the School Board loan. The motion was seconded by Penny Lippy and the motion passed. After the motion had passed, Mr. Kirsch added that he was recommending we put the music department name on the trailers since they are used by more than just the marching band.
- *Sal’s Pizza Sale* – Order forms for Sal’s Pizza coupons are now available. They are due on July 22nd, with distribution at the August meeting. Each pizza sold will be worth \$2, with \$1.20 going to the student trip accounts and \$0.80 to the boosters.
- *Trip Information* – Mr. Kirsch reminded everyone who is going on the trip to make sure they apply for their passport soon. One parent reported to him a one-month turnaround right now; but, don’t count on this holding true if you wait. The first trip payment will be due on September 16th.
- *Ticketing* – Secretary Joe Donohue reported that the Executive Board was investigating accepting credit cards for various payments to the Boosters. We were looking for one that could integrate with both Charms and Yapsody. Though we are not charging for concert tickets, Yapsody can also be used for fundraisers such as the

Chicken BBQ and Spaghetti Dinner. The only processor that works with both systems is PayPal; however, PayPal has some of the highest fees of any of the companies. An information sheet comparing PayPal, Stripe (which integrates with Yapsody but not Charms), and Affinipay (which integrates with Charms, but not Yapsody) was available to those present. After discussion at the last meeting of the Executive Board, it was decided to go with Affinipay, which regularly works with non-profit organizations and offers the lowest fees we could find. Affinipay only integrates with Charms, which we can use to accept trip payments. Since we are not yet using Yapsody for fundraisers, this was not a priority; however, Affinipay also offers some solutions that may provide a workaround to integration for future use with Yapsody. The Executive Board also decided we would still accept checks as in the past, but that the credit card fees would be added on to the trip payments for those choosing to use this convenience. At the current fee structure with Affinipay, those who decide to use a credit card for each of this year's trip payments would end up paying \$14.74 over the trip cost to cover the fees (a one-time payment for the full amount would cost \$13.93 extra). Mr. Kirsch and Treasurer Cathy Owens requested a motion to open a dedicated bank account for use with Affinipay to help with accurate accounting. It is not anticipated to cost the Boosters anything additional. Janie Eckert made such a motion and George Prager seconded. The motion passed.

Director's comments:

- Mr. Kirsch explained that to help further make up for the lost Band Show income, as well as help with future fundraising, he and Mrs. McKee are considering starting a "Legacy Club." They would reach out to community businesses and music department alumni for support. Mr. Kirsch currently has a list of 1400 alumni with which to start. He is looking for anyone who would like to help craft letters to the alumni and businesses, as well as those with ideas for incentives/recognition for patrons who sign up.
- Mr. Koontz reported, via text message to President Hedrick, that the PMEA District Orchestra Audition help sessions are held Thursday mornings from 9-11am in the music suite. The next help session will be July 14th. Anyone trying out for District Orchestra is welcome to attend any or all help sessions.

Feedback and concerns:

- Secretary Donohue explained to the new attendees present, especially those of incoming freshman, that most Booster meetings are not as long as this one. The July meetings are longer because of a significant amount of preparation and coordination needed for the new school year. He strongly encouraged all those attending to continue to participate in meetings and be active with the Boosters.

The meeting ended at 9:05 pm with a motion to adjourn made by Penny Lippy and seconded by Marie Roller. The motion passed.

Next General Meeting: Tuesday, August 2, 2016, at 7:00 pm

Respectfully submitted,
Joseph Donohue, Secretary

South Western Music Boosters
General Meeting Minutes
Tuesday, August 2, 2016

Call to Order and Welcome: The meeting was called to order by President Hedrick at 7:05 PM with 42 people in attendance. All Officers were present.

Secretary's report: Keith Garrett made a motion to accept the July 5, 2016 general meeting minutes and George Prager seconded. The motion passed. A congratulations card was sent to Megan Keith for her 1st place in the TSA Nationals. Get well cards were sent to Joe Donohue, Curt Rudy, and Lori Keith.

Treasurer's report: Treasurer Owens reported as of 8/2/16 Current assets total \$73,628.54, total liabilities are \$35,000.00, and equity is \$38,628.54. Assets include the money received from the school board for the trailer loan; and, the liability is that loan. The deposit has been paid for the trailers.

Beth DeWald made a motion to accept the treasurer's report and Penny Lippy seconded. The motion passed.

Old Business:

- *Membership* – Please see Bobbi Jo Brown for membership forms. You can also register online. Membership must be completed annually, even if you are already a member.
- *Welcome Packet* – Please make sure to pick up your copy. These are also available on the website.
- *Band Camp* – August 15th-18th from 9am-9pm, August 19th 9am-5pm, August 22nd-23rd 9am-9pm, and August 24th 5pm-9pm. On August 25th, students must be there by 5pm for Meet the Band night. Please make sure students bring water jugs (larger ½ to 1 gallon sizes, not cup size) and bug spray.
- *Meet the Band Night/Ice Cream Social* – August 25th at 6:30pm (students arrive by 5pm). Please plan to stay afterward for the ice cream social. The students will stay after for their sleepover at the school. Pickup is the following morning by 6am. Meet the Band night festivities will be indoor if there is inclement weather.
- *Uniform Fittings* – Niki Swingler reported that marching band uniform fittings began last night. Most of the veteran members were completed, with the rookies still needing to be done. Additional fittings will be held on August 8th and 11th during practice. Students needing dinkles (shoes) will be fitted and orders will be placed on August 15th. The price for dinkles is \$37.
- *Spirit Cards* – Please continue to sell. The cards are now valid as of August 1st. Complimentary cards were provided to the businesses who participated; this gesture was appreciated. Holly Culp reported that Sal's Pizza decided to also sell cards in their restaurant, will 100% of the proceeds going to the Boosters (no student split).
- *Band Bash* – Volunteers to help are still needed. Friday August 12th from 4pm-8pm at Kids' Kingdom Front Pavilion. Students have been given a list of what to bring for this event: Seniors – \$5, Juniors – chips/pretzels, Sophomores – desserts/veggies/fruit, Freshmen – 2 liters of a drink (soda/tea/lemonade).
- *Chair and co-chair positions* – We have immediate needs in the following areas: Chair – Sammy Sandwich, Joe Corbi's, Trick or Treat Night, and Photography; Co-chair – Little Caesars Pizza, Band Bash (shadow this year, work next year), Meet the Band Night (shadow this year, work next year), and the Spaghetti Dinner.
 - After the meeting, the following people volunteered to fill positions: Trick or Treat Night – Catherine Reiblich and Deb Peter; Halloween Decorating – Vicki and George Prager; Sammy Sandwich sale – Kathi Keefauver
- *Music Money* – Orders are due by the 15th of each month and are placed monthly.
- *Band Camp Desserts* – We have changed the way we are doing desserts this year. During the first week, students will bring in desserts, by class, on each of the first four days. Freshmen – Monday, Sophomores – Tuesday, Juniors – Wednesday, and Seniors – Thursday. There will be a competition to see who brings the best desserts, as judged by Mr. Kirsch and his staff. The winning class will be given

an award! Leftovers from these four days will be used during the remaining days of band camp. ***Please avoid anything with nuts.***

- *Chaperones* – Please sign up to help with football games and band competitions. There was a brief meeting following the general meeting. We are also in need of water donations, we need 35 packs of 16.9oz bottles and 24 packs of 8oz bottles. Please bring any donations to the music kitchen after August 16th.
- *Music Kitchen Cleanup* - Penny Lippy advised this once-a-year event will be held on Tuesday, August 16th from 6-9pm. The time coincides with the end of the Band Camp day. 6-9 volunteers are needed to help clean up the music kitchen and clean out everything that has collected there during the past year. At least a few men would be appreciated, as this requires moving some heavy objects, such as the refrigerator. This kitchenette is used by the music department students and staff as well as the Boosters.
- *Picture Day* – August 18th at 6pm
- *Sammy Sandwich* – Order forms are available and are due by September 9th. Online ordering is also available. Delivery will be on September 29th.
- *Band Jackets* – Please watch for order forms to become available soon. Order forms will be due on September 1st. There will be sizing available at the Meet the Band night.
- *Color Guard Flags* – Volunteers are still needed to help trace, cut, iron, and sew flags for this year's show. You do not need to sew in order to help. The next work session will be Thursday, August 11th during Guard rehearsal from 6pm-9pm, and then each day during band camp until completed. You do not need to be there the entire time to help.
- *Pit Dads* – If you can lend a hand after practices to help put away equipment, that is always helpful as well. Meet at Tower Field (in the rear of the high school) around 9pm each night after practice. If you are interested in helping the Pit Dads (and Moms!) or becoming one, please contact Travis Lippy 717-451-2625, travislippy@gmail.com; or Randy Culp 717-630-9126, raculp@knouse.com.
- *Healing Fields* – September 9th-11th at West Manheim Elementary. We need food donations and volunteers! This will be the display of nearly 3,000 American flags for the 15th anniversary of September 11th. The 10th anniversary event drew and estimated attendance of 10,000 visitors. This is a critical event for fundraising to help offset the loss of the band show. We are looking at the possibility of inviting other food service providers in exchange for a portion of their profits. Mrs. McKee strongly urged parents of non-marching band students to pitch in with this event, as it will be a very busy weekend for the marching band and those parents with multiple performances scheduled.
- *Sal's Pizza Sale* – Coupons are in and ready for distribution. The Boosters purchased 75 pizzas through this program for sale at Healing Fields. President Hedrick spoke with Diane from Sal's, who agreed to extend the deal to any pizzas we need that weekend if we run out of coupons. The total profit was \$273.20, with \$72 going to student trips accounts and \$201.20 (including \$150 for the Healing Fields pizzas) going to the Boosters.

New Business:

- *Chicken BBQ* – Tickets were available to be picked up at tonight's meeting. Tickets can now be obtained from Brian Berkheimer or Mr. Kirsch. The BBQ pickup will be Saturday, October 8th. Money and unsold tickets are due back by September 16th. For those not familiar, each ticket purchased gets ½ of a chicken, a potato, roll with butter, and applesauce. Mr. Kirsch suggested that sellers contact buyers just before the pickup to remind them. In the past, people have forgotten about the pickup and then decided not to purchase during subsequent sales.
- *Medical Forms* – All Marching Band students MUST turn in a completed form to Mr. Kirsch by the first day of band camp. They were emailed to all students and parents in Charms, and are also available from Mr. Kirsch.

- *Band Camp Meals* – Each year the Boosters pay for dinners for the marching band students (students bring their own lunches). These meals are prepared by the school kitchen staff. President Hedrick requested a motion for up to \$2,000 to cover the cost of these meals. Tom Jemison made the motion and Vicki Prager seconded. The motion passed.
- *Legacy Club* – This is a new venture for the Music Department and Boosters in an attempt to pay off the trailers as soon as possible. The executive committee came up with levels of participation, and “rewards” for participation. Cindy Renehan has volunteered to assist in crafting the request letters. A tentative agreement was reached on 4 levels of business participation and 5 levels of personal/family participation (all levels are good for one year):
 - Business
 - \$150 – business name listed in programs
 - \$300 – above plus ad on one of the trailers
 - \$500 – above plus ad on the tickets for one of the spring concerts
 - \$750 – listed in programs, ad on a trailer, plus ad on the tickets for the holiday concerts
 - Personal/family
 - \$25 – name listed in programs
 - \$75 – name listed in programs with special acknowledgement
 - \$150 – above plus early access for seating to the spring concerts
 - \$250 – above plus early access for seating to the holiday concerts
 - \$500 – above plus an invitation-only reception

The music directors will get together this coming week and select musical composer names for each of the levels. Additionally, we are looking at options to recognize long-term sponsors, such as brass musical notes to line the music hallway.

- *Trailers* – Travis Lippy reported that the trailers have been ordered and are expected to be ready sometime during September. We will go to Indiana to pick them up to save the \$2200 delivery cost. The final price came in a little higher than originally thought because of some last-minute options added; however, still under the approved budget. After the trailers arrive here, Travis and Randy will need help moving the interior equipment (such as drum mounts, instrument racks, etc.) from the old trailers to the new ones.
- *Holiday Concerts* – The dates have been set for Saturday, December 17th at 7pm, and Sunday, December 18th at 2:30pm. Tickets will be available exclusively through our new ticketing system, *Yapsody* at <https://southwesternmusic.yapsody.com/>. Mrs. McKee advised that the decision was made to allow each music department student “pre-sale” access for up to 4 tickets. Students will be given more information on this during the first weeks of school. Letters and emails with access codes will also go home around late October to early November.
- *Upcoming Dates:*
 - *August 15th* – Freshmen Parents Meeting at either 10am or 6pm (parent choice) in the auditorium. Assistant Principal Ms. Coleman advised that letters were mailed home. (This is an academic meeting, not a music one).
 - *August 30th* – First day of school for grades K-9
 - *August 31st* – First day of school for grades 10-12
 - *September 1st* – Parent/Teacher get Acquainted Night. Music parents will meet in the auditorium at 6:30pm, regular meetings begin at 7pm.
 - *September 2nd* – First football game against Gettysburg (home game)
 - *September 6th* – Music Boosters Meeting at 7pm
 - *September 9th* – Football game at Manheim Township
 - *September 9th-11th* – Healing Fields at West Manheim Elementary
 - *September 11th* – York Fair performance

Director's comments:

- Mrs. McKee asked new parents who had not previously attended a meeting to introduce themselves. She also encouraged anyone not already signed up for Charms to do so, as it is the primary means of disseminating information. She stated that the Music Department calendar has been update on the department's website.
- Mr. Kirsch added that there are mobile apps available for Charms in both I-Phone and Android. He cautioned that anyone downloading the I-Phone version be careful to download the Parent/Student version, as there is also a Music Director version that will not work for parents and students. He reinforced about the size of the water jugs for band camp, adding that the students would go through a smaller cup-size one too quickly. Mr. Kirsch also encouraged everyone to volunteer for anything they can, as there are many varied opportunities to suite everyone.

Feedback and concerns:

- *Passports* – President Hedrick advised she was informed that current processing times are about 3-4 weeks, but this does not mean you should wait. She also explained that passport photos at Walmart are cheaper than at the post office. Mr. Kirsch advised that, on the recommendation of the travel agency, he is strongly recommending *against* the use of either a birth certificate or passport card for the trip. The reason is because, in the event of an emergency while in Canada, only a passport book would allow air travel back home. The birth certificate and passport card are only good for land crossings.
- *Clearances* – Don't forget to complete your volunteer packets and get your ID's made at the district office. Packets are available from Mr. Kirsch or on the district website. All volunteers will be required to wear the issued identification card any time they are accessing the building or other venues where students are present.

The meeting ended at 8:18 PM with a motion to adjourn made by Alan Gush and seconded by Penny Lippy. The motion passed.

Next General Meeting: Tuesday, September 6, 2016 at 7:00 PM

Respectfully submitted,
Joseph Donohue, Secretary

**South Western Music Boosters
General Meeting Minutes
Tuesday, September 6, 2016**

Call to Order and Welcome: The meeting was called to order by President Hedrick at 7:00pm with 32 people in attendance. Executive at Large Prager was excused due to illness.

Secretary's report: Wenda Sneeringer made a motion to accept the August 2, 2016 general meeting minutes and Beth DeWald seconded. The motion passed.

Treasurer's report: Treasurer Owens reported as of 9/6/16 the Booster's total assets are \$76,399.84, total liabilities are \$35,000 (the trailer loan), and total equity \$41,399.84.

Kathy Keefauver made a motion to accept the treasurer's report and Penny Lippy seconded. The motion passed.

Old Business:

- *Membership* – Available on the website
- *Spirit Cards* – Keep selling!
- *Band Bash* – Thank you to Angela Dodd and Shannon Michali for making this such a huge success. This was a great start to our season!
- *Welcome Packet* – Please read ... available online
- *Music Kitchen Cleanup* – Thank you to Penny Lippy, Carey Gush, Joe Grosskopf, Sue Rohrbaugh, Ryan & Melia Garrett, and Laney Lippy who helped clean the music kitchen... it looks great!
- *Band Camp Desserts* – A huge thanks to all of the volunteers who donated desserts. The freshman class won the competition and received a pizza party. Suggestion for next year – let the senior class bring desserts on Monday.
- *Flags* – We are almost done making flags for the show. If you would like to help there is still time, please contact Beth DeWald. Thank you to Beth and all of the volunteers who made this possible. There will be another (and hopefully the last) work night next Tuesday, September 13th, starting at 6pm in the band room. Thanks were also extended to Beth for her assistance in altering the guard uniforms.
- *Meet the Band Night* – Thank you to Angela Dodd and Shannon Michali for organizing the ice cream social this year; and, also than you to the volunteers who scooped ice cream! If you did not get to see the band perform, or if you would like to show support and see them again, please join us approximately 20 minutes before the end of band practice (8:40pm for most practices).
- *Show-Themed Apparel* – Tom Jemison was at the meeting to take orders to be delivered by 9/10. The sale website is up, <http://www.companycasuals.com/southwesternmusic/start.jsp>. There will be two additional cutoff dates – 9/13 cutoff for delivery by 9/17 (the first competition), and a final cutoff on 9/20. The shirts for the students were delivered tonight. The website is PayPal enabled, or checks can be submitted to Mr. Kirsch, made payable to “Uniform Graphix”. Order forms can be downloaded from the website if you want to pay by check.
- *Music Money* – Orders are due by the 15th of each month for delivery by the beginning of the next month. Bobbi Jo cautioned people that Giant Food has two different cards available, but one is not good in Pennsylvania – please be careful to choose the correct one. August 1, 2015 to July 31, 2016 saw a \$58,000 gross sale increase over the prior year! Keep it up!
- *Clearances* – A reminder to those who have not already completed them, every person volunteering must have a clearance. Upon receipt of your clearances, you then must complete a District volunteer packet and be photographed for and issued your Volunteer identification badge.
 - PA State Police Criminal Background Check: <https://epatch.state.pa.us/Home.jsp>
 - PA Child Abuse History: <https://www.compass.state.pa.us/CWIS>

- If you have NOT lived in PA for 10 years, you also need a Federal Criminal History Record: https://www.pa.cogentid.com/index_pdeNew.htm
- *Legacy Club* – The letters to be sent out are in the final stages of development. The music directors have selected the following names for the donation levels:
 - Business/corporate
 - \$150 – Pearl
 - \$300 – Sapphire
 - \$500 – Ruby
 - \$750 – Diamond
 - Personal/family
 - \$25 – Vivaldi
 - \$75 – Bach
 - \$150 – Haydn
 - \$250 – Mozart
 - \$500 – Beethoven
- *Healing Fields* – An email link to Sign-Up Genius was sent via Charms on August 22nd and again on September 5th for volunteers. Please sign up if you have not already done so. A different sign up was also sent for concession donations. Numerous local businesses have already donated, including nearly 9,000 bags of chips, 15 cases of water, 6 tanks of propane and 4 grills. In addition to volunteers and concession donations, we will be in need of the use of coolers and hand-wagons to transport ice and other concession items from our storage area to sale locations. We will be operating two locations on the grounds. This is a great opportunity for students to earn service hours; details were emailed to the students. Thank you to Jocelyn Peter for making the Sign-Up Genius and thank you to everyone who has made flowers, signed up to bring items, and volunteered to work.
 - The band is now scheduled to perform at Healing Fields on Saturday 9/10 at 3:45pm. Band students will meet at the High School (at a time to be announced) and will be bussed to West Manheim to avoid parking issues. Hailey Jemison will be performing a solo rendition of “You’ll Never Walk Alone” at about 7:15pm.
- Welcome to Ms. Coleman, Assistant Principal

New Business:

- *Chair and Co-chair positions* – Still in need of chairs for the spaghetti dinner raffles and locker decorations
- *Sammy’s Sandwich Sale* – Orders are due by this Friday, September 9th. Delivery will be September 29th from 3:30-5:30. Volunteers are needed starting at 2:15 to help sort orders
- *York Fair* – Sunday, September 11th. Students and Chaperones must be at the school by 12 noon, buses load at 12:15. The performance is scheduled for 2:48pm. Buses will depart from the fair at 7:15 and are expected to arrive back at school at approximately 8:15pm
- *Chicken BBQ* – Tickets are due September 16th and are available from Mr. Kirsch. We still need help.
- *Joe Corbi’s* – A chair and co-chair have volunteered! Order forms will be sent out on October 3rd
- *Band Night* – October 21st. The High School band will host the EHMIS band for practice, dinner, and the pregame show. The middle school will sit with us in the bleachers during the game. Food donations are needed for the dinner and help to serve it. Volunteers will work approximately 4:30-6:30pm. Still in need of beef BBQ, hot dogs, hot dog rolls, and baked goods.
- *Chaperones* – For Band Night, the chaperones are in need of the loan of additional blankets to put out on the bleachers for the middle school kids (we already have enough for the high schoolers for every game). If you can loan a blanket, we will let you know when to drop it off. Pickup of the blankets will be that night, please. We have gotten a lot of donations of 16oz water bottles – thank you! We are still in need of 8oz water bottle donations. We use this bottles for the kids right before they go on for their performance, as the larger bottles are too much for that short time. At least 70 are needed before 9/17, with additional for each subsequent competition. Some people have asked what the chaperones should

wear on trips – Penny explained they typically wear the same Show Shirt as the students for easy identification of chaperones by the students, but one is not required.

- *Music Department Spirit Wear* – Order forms will go out in mid-September. Spirit Wear is designed to be worn by the entire music department; while, the Show Shirts are primarily for marching band (though anyone can wear them).
- *Halloween Candy* – We need lots of candy for Halloween for the Pit Dads (and Moms) to distribute during the parade. We also need donations to give to the kids after practice on Halloween night. You can start dropping off donations any time after October 1st. Please mark your donations as being for the kids or for the parade and avoid anything with nuts for the kids.
- *Trailers* – Travis Lippy reported he was notified today the trailers are complete. After further research, it was found to not be cost-effective to pick them up ourselves, versus paying for them to be delivered. Alan Gush made a motion to pay the \$2,200 delivery fee (\$1,100 for each trailer), and Holly Culp seconded. Travis and Treasurer Owens both explained that the \$2,200 was originally included in the \$35,000 budget and will not cause us to exceed it. The motion to pay for delivery passed. President Hedrick presented the idea to place some sort of good luck wishes on the trailer from the Boosters. After discussion by the membership, including the opinions of the Directors, it was decided to not place anything like this on the outside for several reasons. Mrs. McKee, however, will look into having some students put something nice on the inside of the trailer where the kids will still see it.
- *Hershey's Candy Bar Sale* - This year will be doing the candy bar sale in both the fall and the spring. Distribution for the fall sale will be held on September 12th during 5th period and after school in the auditorium, and on the 13th in the music hallway immediately after school. There will be a two box limit for each student during the initial distribution. Additional boxes may be obtained later by turning in the money for previously issued boxes. Final collection of money and remaining candy will be October 13th & 14th.
- *Trip Payments* – The first trip payment will be due by September 16th. Before making a trip payment on credit card, families must notify Mr. Kirsch that they and/or their student will be going on the trip. He will then set it up in Charms so that credit card payments can be made. Without this, the system will reject any attempts to make a payment via credit card. A surcharge percentage will be added to credit card payments to cover the fees charged for this convenience. Payments by cash or check will still be accepted by turning them into your child's Director. Mrs. McKee requested that all payments by cash or check be submitted in an envelope with the student's name on it. This will assist them in keeping straight the multitudes of payments they receive and ensuring they are credited to the trip accounts correctly.
- *Candygrams* – Candygrams are candy bars the are sold at competitions and can be purchased for \$1. They come with a label so you can leave a little note for the student. Last year we began selling them before the buses leave so the money stays here; though, they are also available from the competition hosts. We will continue to sell our own this year, and will have discount presale tickets available for most competitions as well. Because of allergy concerns, the kids will not be given the candygrams until they arrive back at school and are about to be dismissed. Penny Lippy explained how special it is for the kids to receive these treats and how much they look forward to it.
- *Upcoming events/dates* –
 - September 9th – Sammy Sandwich orders due
 - September 9th – Football game at Manheim Township
 - September 9th-11th – Concessions at Healing Fields
 - September 10th – Band and Hailey Jemison performances at Healing Fields
 - September 11th – Band performance at York Fair
 - September 11th – Orchestra (string octet) performance at Guthrie Memorial Library 2pm
 - September 12th & 13th – Candy Sale candy bar distribution
 - September 16th – Chicken BBQ tickets due
 - September 16th – Football game at Carlisle
 - September 17th – Hempfield CBA Show

- September 23 – Home football game against New Oxford
- September 24th – Big Spring CBA Show
- September 29th – Sammy Sandwich order pickup
- September 30th – Football game at Central York
- October 1st – Warwick CBA Show
- October 7th – Homecoming football game against Red Lion
- October 8th – Chicken BBQ pickup

Director's comments:

- Mr. Kuntz announced that every one of the 11 South Western students to audition for the York Youth Symphony Orchestra was selected. This is a school record! Additionally, 11 of the 12 middle schoolers who auditioned were selected, for a total of 22 District participants! Congratulations to Ann Marie Piermatteo, Alexis Seidenstricker, Evelyn Bankert, Emma Hyson, and Jade Leppo on violin; Karen Yang on viola; Eric Bosse and Luca Howard on cello; Dylan Tucker on flute; and, Alaina Biddle and Abbey Jemison on French horn.
 - Mr. Kuntz also advised that he has been summonsed for Jury Duty during the week of September 19th. Despite his efforts, he was unable to be excused at this time. Please be aware that contact with him during this week will be limited and by email only.
- Mrs. McKee explained that she is working with Zach Michali, the Tri-M representative for Night Out, to schedule this year's events. The first one looks like it will be Chipotle near the end of September. Chipotle donates 50% of their profits, so this could be a great fundraiser. She also wished to thank everyone for tolerating her emails about Healing Fields and for the generous support in donations and volunteers. Finally, she explained that the Directors will be meeting the music kids for the first time this school year during 5th period on Friday 9/9 and Monday 9/12. They will be providing a lot of information to the students and she encouraged parents to ask their students about this information.

Feedback and concerns:

- President Hedrick asked those parents attending for the first time to introduce themselves. Four first-time attendees did so.

The meeting ended at 8:25pm with a motion to adjourn made by Alan Gush and seconded by Marie Roller. The motion passed.

Next General Meeting: Tuesday, October 4, 2016 at 7:00pm

Respectfully submitted,
Joseph Donohue, Secretary

**South Western Music Boosters
General Meeting Minutes
Tuesday, October 4, 2016**

Call to Order and Welcome: The meeting was called to order by President Hedrick at 7:02pm with 27 people in attendance. Executive At Large Prager was excused; all other officers were present.

Welcome Guests: Ms. Coleman was present on behalf of the Administration. She requested parents to ensure the school has correct email addresses so they may send out important information updates. During the last email blast, approximately 200 parents either did not have an email address on file, or the email was returned undeliverable. Hailey Jemison is the Tri-M historian and present on behalf of Tri-M. She advised the Night Out last week at Chick-Fil-A seemed to be well attended, though they do not yet have the results. The next Night Out will be held on November 2nd at Chipotle.

Secretary's report: Jen McIntyre made a motion to accept the September 6, 2016 general meeting minutes and Catherine Reiblich seconded. The motion passed. Cards were sent to the Owens and Biddle families, and to all the students who were selected to the York Youth Symphony Orchestra.

Treasurer's report: Treasurer Owens reported as of 10/4/16 Total Assets are \$49,032.66, Total Liabilities are \$35,000 (the trailers loan), and Total Equity is \$14,032.66.

Penny Lippy made a motion to accept the treasurer's report and Beth DeWald seconded. The motion passed.

Old Business:

- *Spirit Cards* – Please begin turning in your money to the music directors by 10/30. You can continue to sell cards. Holly Culp asked that you do not give her money, as it needs to go to the directors for proper accounting. We are considering increasing the card order for next year.
- *Sammy's Sandwich Sale* – The sale grossed \$4,546.50, with \$1,286.70 in profit to the students and \$857.78 to the Boosters. This sale was only budgeted to earn the Boosters \$700, so we did better than expected. We still need a chair and co-chair for upcoming events.
- *Music Money* – Order forms are still on the website and orders for physical cards are due by the 15th of each month. Bobbi Jo reminded everyone Christmas is coming and gift cards can be great gifts!
- *Chicken BBQ* – Pickup is Saturday, October 8th from 11 to 2. Help is needed starting between 8 and 9am.
- *Candy Sale* – The sale is going better than expected. We have now ordered 50 cases of candy for distribution and are extending the sale until the end of October. Please turn in money for sold items as soon as you can; however, you can continue to sell. If you have candy you do not think you will be able to sell, please turn that in to the directors ASAP so we can redistribute it to other students. Since we have reached the 50-case pricing level, each student will earn \$17.40 per full box sold (\$0.58 per bar) for their trip account.
- *Healing Fields* – Thank you to everyone who came out and supported us! So far, we have earned about \$2,300, but we are still waiting on a check from the Fire Department that will add to that total. Thank you to the Marching Mustangs and Hailey Jemison for representing the school – GREAT JOB! We still have Sal's Pizza coupons left over that we are selling. Each \$8 coupon is redeemable for a large cheese pizza. You can add toppings for only the cost of the topping. See Trish Hedrick or Cathy Owens if you want any coupons.
- *Trailers* – The new trailers are in and beginning to be used. We are still waiting on the wraps, but they should not be much longer. The idea was presented to keep one of the trailers to use for storage, as space is becoming limited in the school. If we keep the trailer, we will not get the \$1,500 that was

allotted for trade-in value, which would bring the total cost of the trailers, delivery, and wraps to \$240 over budget. There was extensive discussion on this course of action and the available alternatives. Tom Jemison made a motion to table in order to gather additional information before deciding. Janie Eckard seconded, and the motion to table passed.

- *Color Guard Flags* – Beth DeWald has been working tirelessly and reports the flags are nearly complete. All but the blue flags are already in use by the Color Guard.

New Business:

- *Joe Corbi's* – The Corbi's sale began on 10/3 and runs until October 17th. Pickup has been rescheduled for Monday, November 7th in the cafeteria from 3:30-5:30; please consider helping with the pickup if you can.
- *Locker Decorations* – We need help with ideas and decorations
- *Band Night* – Friday, October 21st from 4:30-5:30. The time had to be moved to a half-hour earlier due to an earlier start time for the football game. Volunteers are needed between 3:30 and 6 to set up, serve, and clean up. We are expecting approximately 200 students. Dessert donations are also needed; however, please provide them already individually wrapped. Please make sure no nuts are in the desserts!
- *Trip Payment* – The second trip payments are due October 21st. Please make checks payable to Tri-M, not the Boosters.
- *Trick or Treat Night* – Tuesday, October 25th. Please consider donating candy for the marching band students who will be at practice that night. No nuts or peanut butter products, please. We also need volunteers to put bags of candy together for distribution.
- *Halloween Parade* – October 27th. Report time is TBD at the corner of Wirt Ave. and McAllister St. Pickup will be at Third St. & Kustom Ln.
- *Senior Night* – November 4th. We still need a chair and co-chair for this event. All seniors and their parents will meet in the auditorium at 5:30pm for pictures before the football game. Parents will escort their student onto the field before the game starts. A reception will be held in the band room after the game for seniors and their parents. Underclassmen are asked to donate \$5 to help with the cost.
- *Shultz's Sub Sale* – Orders are due November 4th with pickup on November 15th.
- *Championship Week Activities* –
 - Monday, 11/7, 6pm-9:30 – Decorate the instrument locker room and music suite
 - Tuesday & Wednesday, 11/8 and 11/9, 7pm – Rattle Band practice. Meet in the music suite.
 - Thursday, 11/10, 7pm – Rattle Band practice, with the performance for the band at 8:45
 - Friday & Saturday, 11/11 and 11/12 – Candy gram purchases. Availability will be announced closer to the date. If you wish to make your own, they can be dropped off all week.
- *Cavalcade Championship* – Saturday, November 12th. The performance time schedule will not be set until 11/7.
 - Holly Culp presented the idea of renting coaches for the students to ride to Allentown. Given the length of the drive, she thought it would be more comfortable for the students. Lengthy discussion was undertaken, weighing the costs and benefits. The estimated cost was around \$1000 to \$2000 per coach. It was ultimately decided to not get coaches, but to recommend to Mr. Kirsch to add a 3rd school bus, if possible, to give the students more room for the trip.
- *Marching Band Social* – Sunday, November 13th, time TBD. Students and families are invited to a “dressy” social for desserts and entertainment. Dessert donations are needed for this event. While this is not a formal attire event, it is not a “jeans and t-shirt” event either.
- *Spaghetti Dinner / Tri-M Induction* – Sunday, November 20th. Dinner will be held 4:30-6:30 and the induction ceremony at 7pm. Tickets go on sale October 12th to November 4th, and will be \$8. We will need parents and students to help.

- *Parent Forum* – Dr. Berryman is looking for 4-5 music parents to participate in a parent forum to meet a few times each year. If you are interested, please contact President Hedrick.
- *Chaperones* – For Band Night, the chaperones are in need of the loan of additional blankets to put out on the bleachers for the middle school kids (we already have enough for the high schoolers for every game). If you can loan a blanket, we will let you know when to drop it off. Pickup of the blankets will be in the stands, immediately following the game. We have gotten a lot of donations of 16oz water bottles – thank you! We are still in need of 8oz water bottle donations. We use these bottles for the kids right before they go on for their performance, as the larger bottles are too much for that short time. We still need about 16 24-bottle cases to get us through the season, several of these before the next competition. Some people have asked what the chaperones should wear on trips – Penny explained they typically wear the same Show Shirt as the students for easy identification of chaperones by the students, but one is not required.
- *Holiday Concert Ticketing* – Letters are scheduled to be mailed and emailed the week of October 17th. Online presale starts October 30th. Additional details and individual access codes will be in the letters.
- *Upcoming Events* –

Friday, October 7 th – Red Lion / Homecoming	Saturday, October 8 th – Homecoming dance Chicken BBQ pickup	Monday, October 10 th – School Closed
Tuesday, October 11 th – School Closed, Teacher In-service	Wednesday, October 12 th , or Thursday, October 13 th (pick 1) – 4pm Uniform pickup	Friday, October 14 th – Dallastown (Away)
Monday, October 17 th – Joe Corbi's orders due	Tuesday, October 18 th & Thursday, October 20 th – Tri-M auditions	Friday, October 21 st – Band Night, William Penn (Home) Trip Payment #2 due
Saturday, October 22 nd – Eastern York CBA Show	Thursday, October 27 th – Halloween Parade	Friday, October 28 th – Northeastern (Away)
Saturday, October 29 th – Manheim Central CBA Show	Tuesday, November 1 st – 7:30am Tri-M meeting 7:00pm Music Boosters meeting	Friday, November 4 th – Senior Night Spring Grove (Home)
Saturday, November 5 th – New Oxford CBA Show		

Director's comments:

- Mrs. McKee reported that this year's Tri-M applications are a record high. The first-round of the selection process is the Academic Eligibility, which is set by National. She was happy to report that ALL applicants passed this phase and will move on to the auditions. Auditions will be held on 10/18 and 10/20, with decisions hopefully by the end of that week.
 - Mrs. McKee also announced that during the Tri-M induction ceremony on 11/20, there will be a formal dedication of the piano gifted to the Music Department. Dr. Rupp will be present, as well as a group from Homewood who are friends of the family.
 - District Chorus auditions will be held on October 29th.
 - The school successfully live-streamed a field hockey game the other day. With this new ability now available, the Holiday Concerts will also be live-streamed over the Internet. Due to copyright rules, the programs will not be available for viewing at any time other than during the actual performances. Links to the live-stream will be provided at a later date.

Feedback and concerns:

- None

The meeting ended at 8:32pm with a motion to adjourn made by Marie Roller and seconded by Randy Culp. The motion passed.

Next General Meeting: Tuesday, November 1, 2016 at 7:00pm in the music suite

Respectfully submitted,
Joseph Donohue, Secretary

South Western Music Boosters
General Meeting Minutes
Tuesday, November 1, 2016

Call to Order and Welcome: The meeting was called to order by President Hedtick at 7:02pm with 28 people in attendance, including Mrs. Coleman, Mrs. McKee, and Mr. Kuntz. All Officers were present.

Tri-M report: Tri-M treasurer Zach Michali reported that due to the influx of new members, they will be hosting the school bake sale in two locations on 11/2. The Chipotle Night-Out will also be held on 11/2 from 5-9pm, with 50% of the proceeds going to Tri-M. Caroling is coming in December, any parents who would be available to drive students from area to area, please contact Mrs. McKee. The Poinsettia sale is going on now; however, the concert dates on the flyer were printed wrong – they are still 12/17 and 12/18.

- Mrs. McKee reported that the Tri-M application process is complete and they have the largest new group of inductees ever. Congratulations to McKenna Baker, Jennifer Becker, Paige Bell, Eric Bosse, Sarah Cooper, Jared Dickson, Jennifer Donohue, Max Dusman, John Dyson, Katelyn Gabler, Julie Grap, Karly Gush, Meagan Holder, Danielle Klunk, Katie Lucabaugh, Kyle Peter, Ann Marie Piermatteo, Grant Plitt, Alexis Seidenstricker, Hannah Sterrett, Camden Welsh, Arianna Werner, Karen Yang, and Allison Zilonis!

Treasurer's report: Treasurer Owens reported as of 10/31/16 Total Assets are \$59,352.23, Total Liabilities are \$35,000.00, and Total Equity is \$24,352.23.

Catherin Reiblich made a motion to accept the treasurer's report and Wenda Sneeringer seconded. The motion passed.

Secretary's report: Angela Dodd made a motion to accept the October 4, 2016 general meeting minutes and George Prager seconded. The motion passed.

Old Business:

- *Spirit Cards* – Money is due now, but please continue to sell if you can. Please return any cards you will be unable to sell. All checks should be made to SW Music Boosters
- *Joe Corbi's fundraiser* – This was a good fundraiser. We had 25 orders for a total of 174 items sold. We will earn at least \$5 per item, for a minimum profit of \$870. Delivery will be on Monday 11/7 from 3:30-5:30 at school.
- *Schultz's Sub sale* – Orders are due 11/4, online ordering is available. Pickup will be on 11/15, we need help to sort the orders, please.
- *Music Money* - Order forms are still on the website and orders for physical cards are due by the 15th of each month. Bobbi Jo reminded everyone Christmas is coming and gift cards can be great gifts! We will be placing an extra order on 11/30, with delivery just in time for the holidays.
- *Band Night* – We fed our students! Huge thank you to Holly Culp for organizing/running this very successful event, despite the rain. Thank you to all of the volunteers who helped this run so smoothly and for all of the donations.
- *Trick or Treat Night* – Thank you to everyone who donated candy for our students. The decorations were incredible!! Thank you for all of your hard work that evening!
- *Halloween Parade* – Thank you to everyone who donated candy to help the Pit Dads (and Moms!). The band did GREAT!
- *Senior Night* – Friday, 11/4, seniors and escorts report to the back of the auditorium at 5:30 for corsages and pictures. They will then report to the football field to be announced. A small reception will follow the game for the senior and parents. Underclassmen are requested to please contribute \$5 each to help

defray the cost. Because the Middle School band was unable to attend the Band Night performance due to rain, they will be attending this performance. To accommodate this, the band will be performing *before* the football game, immediately following presentation of the seniors. The chaperones are now in need of the loan of approximately 20 blankets to put out on the bleachers for the middle school kids (we already have enough for the high schoolers for every game). If you can loan a blanket, please drop it off by 4:30 on Friday. Pickup of the blankets will be in the stands, immediately following the game.

- *Marching Band Social* – Sunday, 11/13. Dessert social will begin at 7:00pm in the high school cafeteria, followed by a program at 8:00pm in the auditorium. Dessert donations are still needed.
- *District Chorus Auditions* – Mrs. McKee reported that five SWHS students auditioned for the District Chorus. This is a very competitive audition, as about 650 students compete for only 200 parts. Mrs. McKee was proud to announce that Hailey Jemison, Derek Herbison, and Michaela Sentz were selected. Congratulations!
- *Trip Payments* – The next trip payment of \$150 (per attendee) is due on 11/18. Trip payments are the only payments that should be made out to Tri-M. As a reminder, we can now accept credit cards for trip payments via the Charms system. Please contact Mr. Kirsch if you wish to make your payment via credit card.
- *Trailers* – The large trailer is having the wrap put on this week and the smaller trailer will be completed next week. The mock-up of the new design was shown to attendees and will definitely turn some heads! Next, we need to work on getting ad spaces purchased.
 - Janie Eckard made a motion to remove from the table last month's discussion about keeping one trailer for storage. Beth DeWald seconded and the motion passed. Randy Culp provided additional details learned since the last meeting on the feasibility of placing a storage shed on school property. Discussion took place on the pros and cons of keeping the trailer, or looking at obtaining a shed in the future. The general consensus was to follow the original plan to trade-in both trailers. The possibility of a shed was left for future consideration. Since no motion to deviate from the previously approved trade-in had been made, the discussion was ended without further action.

New Business:

- *Championship Week Activities* –
 - Monday, 11/7, 6pm-9:30 – Decorate the instrument locker room and music suite
 - Tuesday & Wednesday, 11/8 and 11/9, 7pm – Rattle Band practice. Meet at Tower Field or, in inclement weather, in the music suite.
 - Thursday, 11/10, 7pm – Rattle Band practice, with the performance for the band at 8:45
 - Candy gram purchases – made be made Monday through Thursday evening. If you wish to make your own, you may drop them off during these same times. Once the performance is scheduled, an email will be sent out as to the availability of candy grams on Saturday and/or Sunday. These days may be needed to sort and organize the candy grams, so Saturday and Sunday may not be available.
- *Cavalcade Championship* – Saturday, November 12th. The performance time schedule will not be set until 11/7. Canned goods are also being collected again this year at the gate for Central Penn Food Bank. Based on last month's recommendation to provide the students more room for this long trip, Mr. Kirsch was able to add a 3rd school bus.
 - Janie Eckard made a motion to spend up to \$2,000 to take the students to a restaurant during the trip to Championships again this year. Marie Roller seconded. A brief discussion followed and the motion passed.
- *Holiday Concert* – 12/17 at 7pm and 12/18 at 2:30pm. We need 6-10 volunteers to assist with various ticketing duties and distributing programs. You can help for either performance or both; however, a few of the volunteers will still be needed for about 10-15 minutes after the program begins so please

consider volunteering for the performance you are not attending. You should plan to arrive approximately 1½ hours before the start of the show. Please email Joe Donohue at SWMusicPromoter@gmail.com if you are able to assist.

- *Holiday Concert Tickets* – Due to an unforeseen technical problem, the email with presale access codes did not go out until Monday 10/24. This problem necessitated a small change to how tickets are obtained. Each student will receive one code for each performance. Each code will allow up to 4 tickets to be obtained; **however, a maximum combined total of only 4 tickets are allowed during the presale.** Additional details on this and the general sale dates are in the letter. The presale opened as scheduled on 10/30 and will continue until 11/20. Because of a printing problem at the school, hard copy letters will not be mailed until Wednesday or Thursday of this week.
- *Poinsettia sale* – Sale flyers were distributed today, with an end date of Friday 11/18. A 6” red poinsettia can be purchased for \$12 in honor or memory of a loved one. These flowers are used to line the stage at the Holiday Concerts and can be taken home after the performance by the purchaser. Order forms are also on the Boosters’ website.
- *Fall Play* – “A Night at the Wax Museum” will be performed on November 17th – 19th. Tickets are \$5 in advance, \$7 at the door, and are available now through Ms. Judy Martin at ext. 21208 or Judy_Martin@swsd.k12.pa.us.
- *Spaghetti Dinner/Tri-M Induction/Piano Dedication* – November 20th. Dinner will be 4-6pm, with the induction and piano dedication ceremonies to follow at 6:30. Tickets are on sale now for \$8. We still need prize donations for the raffles. Volunteers are needed for the following: 6 people to cook spaghetti noodles ahead of the dinner and bring them warm to the cafeteria; 4-5 adults & 1-2 students for Set-up/kitchen prep (need to arrive by 2:30pm in the cafeteria); 4-5 adults to keep food stocked, make up plates for the servers (during the dinner); 5-6 student servers; 1-2 adults to take tickets as people arrive; 1 adult to help with collecting money for the auction; 4-5 adults/students for clean-up. Please contact Vicki Prager at luv2cuthare@gmail.com or 443-340-1087 if you can help.
- *Holiday Parade* – Friday 11/25, report time is 8am at Baer Avenue Park. Contact Penny Lippy if you can help chaperone.
- *Upcoming Events* –

Friday, November 4 th – Senior Night Spring Grove (Home)	Saturday, November 5 th – New Oxford CBA Show	Monday, November 7 th – Joe Corbi’s pickup
Saturday, November 12 th – Cavalcade Championships	Sunday, November 13 th – Marching Band Social	Tuesday, November 15 th – Shultz’s Subs pickup
November 17 th to 19 th – Fall Play “A Night at the Wax Museum”	Sunday, November 20 th – Spaghetti Dinner / Tri-M Induction / Piano Dedication	Friday, November 25 th – Holiday Parade
Saturday, December 3 rd – District Band/Orchestra auditions	Friday, December 9 th – Music Department Caroling	December 17 th to 18 th – Holiday Concerts
December 23 rd - January 2 nd – Schools closed for holidays	Tuesday, January 3 rd – 7:00pm Music Boosters meeting	

Director’s comments:

- Mr. Kuntz reported that the following performers are currently scheduled during the Spaghetti Dinner: Senior String Quartet, String Octet, Violin Choir, Tuba/Bass Trio, Vocal Solo, Vocal Duet, Trumpet Duet. Additional performers are still needed. The Orchestra also held their officer elections recently

and the following selections were made: President – Seth Daugherty, V.P. – Lauren Flemion, Treasurer – Justin Hartman, Historian – Karen Yang, Librarians – Spring Olivares and Rebecca Plummer.

- Mrs. McKee reported that the Show Choir season starts tomorrow with initial meetings.

Feedback and concerns:

- None

The meeting ended at 8:40pm with a motion to adjourn made by Catherine Reiblich and seconded by Marie Roller. The motion passed.

Next General Meeting: Tuesday, January 3, 2017 at 7pm (no December meeting)

Respectfully submitted,
Joseph Donohue, Secretary

*Per the Constitution and
Bylaws, no meetings are
held in December or June*

**South Western Music Boosters
General Meeting Minutes
Tuesday, January 3, 2017**

Call to Order and Welcome: The meeting was called to order by President Hedrick at 7:01pm with 23 people in attendance. Executive-at-Large Prager was excused; all other Officers were present.

Secretary's report: Cards were sent to Penny Lippy, Jen McIntyre, and the District Band and Orchestra students. Secretary Donohue read aloud thank you notes sent to us by the family we adopted for the holidays, the Biddles.

Treasurer's report: Treasurer Owens reported as of 1/3/17 total assets are \$57,671.71, though some of that amount is trip payments and student fundraiser totals that have not yet been transferred to those accounts.

Old Business:

- *Spaghetti Dinner* – A huge thank you to Vicki & George Prager, and Janie & Ken Eckard, and everyone else who made the event a great success. Thanks to Mr. Kuntz and all the students who performed. After expenses, we had a profit of \$577.00 for ticket sales, with \$346.20 going to the selling students' trip accounts. Combined with the profit from the raffles, the Boosters earned \$695.80 for this event.
- *Championships* – Congratulations to students and parents on a great season! A huge thank you to all of the pit dads, chaperones, uniform volunteers, and everyone who came out each weekend to support our kids.
- *Marching Band Social* – Thank you to everyone who helped and participated.
- *Holiday Parade* – Always a job well done by the Marching Mustangs.
- *District Band & Orchestra* – Congratulations to Alaina Biddle, Abby Jemison, and Zach Michali for their selection to the District Band! Also congratulations to Abby Jemison and Anne Marie Piermatteo for being selected to District Orchestra!
- *Music Caroling* – Tri-M organized this annual event and invited all students in the music department to participate. Approximately 40 students participated. There was much positive feedback from participants and members of the community.
- *Holiday Concert* – A wonderful display of the multiple talents from the students in the music department. The music directors want to thank all of the parent volunteers who helped in the various roles needed to make this a success. Over 1,600 tickets were issued for the two performances and 1,128 people attended.
- *Music Money* - Order forms are still on the website and orders for physical cards are due by the 15th of each month. The holiday card orders for December had a gross sale of \$3,705.00, with the Boosters earning \$77.81 in profits.

New Business:

- *Holiday Family* – Thank you to all who generously donated to our family in need. It was much appreciated.
- *Sammy's Sandwich* – Orders due by January 20th, with pickup on Thursday, February 2nd. We will need help with distribution on February 2nd, starting at 2pm.
- *Little Caesar's Pizza* – Order due date still to be determined.
- *Indoor Percussion/Pit Orchestra/Jazz Band* – Information was sent to the students.

- *Canada Trip* – Trip payment #4 is due January 20th. The trip is scheduled for April 19-22.
 - Chaperones - If you do not have your clearances, please get them taken care of and turned into the school. This is a state law. If they are not turned in, you will not be able to go on the trip.
 - One of the restaurants is requiring a count of the needed meals. An email was sent out a month ago requesting everyone’s meal choice, but many have not yet responded. If you have not yet selected your meal, please complete the quick Google Survey at <https://goo.gl/xspMqZ>.
 - Please make sure you are getting passports taken care of ASAP. January 1 was the 10-year anniversary of the passport requirement for Canada and Mexico – since passports are good for 10 years, there is expected to be a rush on passport renewals, slowing down processing times. Please don’t be left without a passport!
- *Legacy Club* – Letters will be mailed soon, but we need to pay for printing and postage. Roller Printing quoted a price around \$300 to print all of the letters, and postage will be approximately \$600. Catherine Reiblich made a motion to spend up to \$1,000 for printing and postage. Janie Eckard seconded. The motion passed.
- *County Band* – South Western will be hosting the County Band on February 3-4. Students will be arriving on February 3rd and will be practicing until 9pm. Snack donations are needed for the students. Volunteers to assist will also be needed for three “shifts”: Friday from the end of school until the dinner break, and from the dinner break until 9pm; and Saturday late morning. The concert performance starts at 2:30pm on Saturday and tickets are required. There is a charge for the tickets, so all sales are through Mr. Kirsch and the students (tickets are NOT available on Yapsody).
- *Marketplace* – Will be the 3rd Saturday in April (April 15th). We need someone will to run the concessions (requires soliciting donations and being there for setup and cleanup – not required to be there the whole day). Also need someone to take care of coordinating the raffle. Holly Culp and Beth DeWald have guidance and information for whomever can take over these duties. If you can assist, please contact Holly at rgchjc@yahoo.com.
- *Upcoming Events* –

January 13 th to 14 th – District Chorus Festival	Friday, January 20 th – District Jazz Auditions and Trip Payment #4 due	January 26 th to 28 th – District Orchestra Festival
Thursday, February 2 nd – Sammy’s Sandwich pickup	February 3 rd to 4 th – County Band	Tuesday, February 7 th – Music Boosters meeting
February 9 th to 11 th – District Band Festival	Saturday, April 15 th – Marketplace	April 19 th to 22 nd – Canada Trip

Director’s comments:

- Mr. Kirsch announced the Marching Band will be performing the National Anthem at the Hershey Bears ice hockey game on Sunday, March 5th at 5pm. Band members will have to be there one-hour prior – details will be forthcoming. Anyone wishing to stay for the game will need a ticket. Mr. Kirsch reserved a block of tickets at a cost of \$20/person. Since tickets are normally \$26 in advance and \$28 at the door, this is a nice savings. Tickets can be purchased through Mr. Kirsch and checks should be made payable to the Boosters.

Feedback and concerns:

- None

The meeting ended at 7:40pm with a motion to adjourn made by Keith Garrett and seconded by Catherine Reiblich. The motion passed.

Next General Meeting: Tuesday, February 7, 2017 at 7pm

Respectfully submitted,
Joseph Donohue, Secretary

**South Western Music Boosters
General Meeting Minutes
Tuesday, February 7, 2017**

Call to Order and Welcome: The meeting was called to order by President Hedrick at 7:02pm with 26 people in attendance. Treasurer Owens was sick. Executive at Large Prager and Director Kuntz were absent.

Tri-M report: Hailey Jemison reported the next bake sale will be held tomorrow, 2/8; they are trying a new method of having half the members bring goods each month so everyone does not have to provide every month. March will be “Music in Our Schools” month; there will be a movie night and lots of other activities. The recital at Homewood will be coming in April; more details to follow.

Secretary’s report: Cathy Reiblich made a motion to accept the January 3, 2017 general meeting minutes and Janie Eckard seconded. The motion passed. Congratulations cards were sent to Derek Herbison and Hailey Jemison (District Chorus), and Ryan Black (District Jazz). A retirement card was sent to Eric Keith, a get well card to Joe Donohue, and a sympathy card to Carey Gush.

Treasurer’s report: Treasurer Owens reported, via President Hedrick, as of 2/5/17 Total Assets are \$57,535.66 and Liabilities and Equity are \$0.00. Director Kirsch added that some of that money still needs to be paid to Tri-M for the Canada trip payments, but he did not have the amount readily available.

Jen McIntyre made a motion to accept the treasurer’s report and Beth DeWald seconded. The motion passed.

Old Business:

- *County Band* – It went well! Thank you to everyone who donated, volunteered, and participated. Students chosen to participate were Jennye Bekker, Alaina Biddle, Olivia Hanlon, Abbey Jemison, Hailey Jemison, James Keating, Erin McCabe, Zach Michali, Jocelyn Peter, Ann Marie Piermatteo, Andrew Swingler, and Dylan Tucker.
- *Music Money* - Order forms are still on the website and orders for physical cards are due by the 15th of each month. As a reminder, there are MANY merchants available, including online retailers and services like Groupon and Hulu Plus.
- *Sammy Sandwich* – Thank you to Lia Lease for helping with the sub delivery! The Boosters earned \$478 and the students \$717, for a total profit of \$1,195!
- *Legacy Club* – Letters are almost ready to be mailed!

New Business:

- *Spring Candy Sale* – Distribution occurred on January 27th. The few students who still have outstanding debt from the Fall sale will not be allowed to get additional candy until owed money is paid. We will try to get the profits credited to trip accounts before the final trip payment is due.
- *Shultz’s Sub Sale #2* – Orders due March 31st, with pickup on Tuesday, April 11th
- *Camping World* – The camping show will be the weekend of March 3-5. We will be doing the concessions on Saturday, March 4th starting at 10:30am. Trish Hedrick is organizing this event. We will need donations of baked goods, about 3 adults, and about 4-6 students to help.
- *Market Place & Chicken BBQ* – Saturday, April 15th. Tickets for the BBQ are available tonight or see Mr. Kirsch; unsold tickets are due back by March 30th. The Market Place sale will run from 9am – 2pm, with set-up starting at about 5am and clean-up afterward. Advertising is already starting – please share on Facebook and other social media to spread the word. Many volunteers are needed, but can be for only a few hours and need not stay the whole day. Holly Culp also requested help picking up items during the week leading up to Market Place. Holly also reported in past years she has gotten many

requests for Avon, Tupperware, and similar type items; so, if you or someone you know sells these, please consider signing up as a vendor.

- *Marching Band Show* – Director Kirsch advised we will be doing a show again this year. He is working to get a competitive show approved by Cavalcade. We are currently looking at the first Saturday in October, but this may be subject to change. Tom Jemison will chair this event, but we still need a co-chair. This is our biggest fundraiser of the year, and we will need everyone’s help to make it a success.
- *Constitution and Bylaws* – Several amendments were proposed to the Constitution and Bylaws. Most of these revolve around changing the structure of the Officers and Executive Board in an effort to reduce the workload of any one individual and, hopefully, encourage more people to participate. Copies of the proposals were available at the meeting, and are posted on the Boosters’ website. Following the required amendment procedure, the changes will be voted upon at the March membership meeting. If approved, the changes will take effect for the March nominations and April voting, with final implementation beginning with the installation of the Officers and Board on July 1, 2017. Extensive discussion was made about both the proposed changes and ideas for the overarching goal of increasing inclusion and participation. Specific ideas were presented to address the problem of non-marching band parents being discouraged by the early emphasis on marching band each year. Director McKee also suggested we explore creating Vision and Mission statements to help promote ourselves and what we do.
- *SWAC Update* –
 - Dr. Rupp will be retiring at the end of the 2016/17 school year.
 - There is currently a proposal in Harrisburg to eliminate property taxes; however, this will likely create a funding crisis for local school districts. Trish Hedrick distributed additional information on this proposal.
 - The school administration is working on a parent meeting to educate parents on drug abuse issues. They would like to bring in outside experts to provide this information.
 - The 2017/18 school year will begin on August 24th (K-9) and August 25th (10-12). It will end on May 31, 2018.

• *Upcoming Events* –

February 9 th to 11 th – District Band Festival	February 23 rd to 25 th – Region V State Chorus Festival	February 24 th – Final Trip Payment and Medical forms due
Tuesday, March 7 th , 7pm – Music Boosters meeting	March 19 th – Central Region Orchestra Festival	March 16 th to 18 th – SWHS Musical “Bells are Ringing”
March 24 th – Region V State Band Festival	March 31 st – 2 copies of student passports/birth certificates due to director.	Tuesday, April 4th, 7pm – Mandatory Canada trip meeting for chaperones, students, and at least one parent.
Wednesday, April 5th, 7pm – Music Boosters meeting (day changed due to trip meeting)	Saturday, April 15 th – Market Place and Chicken BBQ	April 19 th to 22 nd – Canada Trip

Director’s comments:

- Come see the musical!

Feedback and concerns:

- Tom Jemison praised Mr. Kirsch of his hard work hosting the County Band. He advised that Dr. Brennan, the County Band Director, said this was the “most organized” event in which he had participated.

The meeting ended at 8:43pm with a motion to adjourn made by Cathy Reiblich and seconded by Janie Eckard. The motion passed.

Next General Meeting: Tuesday, March 7, 2017 at 7pm

Respectfully submitted,
Joseph Donohue, Secretary

South Western Music Boosters
General Meeting Minutes
Tuesday, March 7, 2017

Call to Order and Welcome: The meeting was called to order by President Hedrick at 7:00pm with 22 people in attendance. Executive-at-Large Prager and Music Director Kuntz were absent, Music Director Kirsch was excused, and all other Officers were present.

Secretary's report: Thinking of you cards were sent to Cathy Owens and Carey Crumling. Keith Garrett made a motion to accept the February 7, 2017 general meeting minutes and Randy Culp seconded. The motion passed.

Treasurer's report: Treasurer Owens reported as of 3/6/17 Total Assests are \$87,804.04 and Total Liabilities & Equity are \$87,804.04. Both of these still include approximately \$15,000 that will be paid (from money collected) for the Canada trip.

Marie Roller made a motion to accept the treasurer's report and Jen McIntyre seconded. The motion passed.

Tri-M Rep:

- Erin McCabe (president of Tri-M) discussed a wide variety of upcoming events in honor of Music In Our Schools month during March.

Old Business:

- *Candy Bar Sale* – All money is due at this time.
- *Music Money* – Overall sale profits are down about \$1100 from this time last year. This translates to about \$440 in lost fundraising to the Boosters. Order forms are still on the website and orders for physical cards are due by the 15th of each month. As a reminder, there are MANY merchants available, including online retailers and services like Groupon and Hulu Plus and lots of local-area chain merchants.
- *Shultz Subs* – Dates changed – orders now due March 31st with delivery April 11th. There was a pricing error on the original version of the order sheet, so some orders came in at that price. The incorrect price was still over cost, so it was decided to allow these orders to proceed. The correct price is \$4.50.
- *Chicken BBQ* – Tickets are due March 30th, delivery will be during Market Place on April 15th. Volunteers are needed, please sign up!
- *Market Place* – Will be held on Saturday, April 15th, rain or shine. Setup is currently scheduled for Wednesday April 12th since schools are closed on Thursday and Friday. Thursday is a snow make-up day, so if schools close due to snow, setup may be changed.

New Business:

- *Spirit Wear* – Forms went out Friday, March 3rd. Orders and money are due March 15th. Delivery will be sometime in early April.
- *Marching Band Show* – The Marching Band Show is on for this year! It will be a Cavalcade competition show and will be held on Saturday, October 7th. More information will be forthcoming.
- *Music Department Trip Meeting* – There will be a meeting about trip details on Tuesday, April 4th at 7pm in the auditorium. **This meeting is mandatory for everyone going on the trip (and a parent/guardian for students going) who are going on the Canada trip.** If you have a true conflict you are unable to resolve, you MUST contact one of the Music Directors. Medical forms for all attendees and two (2) copies of student passports must be turned in ASAP, if not already completed.

- *Constitution and By-Law changes* – Discussion was opened regarding the changes to the Constitution and By-laws proposed during the February general meeting. The intent behind the proposal was again explained. After some discussion, Randy Culp made a motion to accept the proposed changes; which, Jen McIntyre seconded. The motion passed.
- *Region V Band* – March 23-25. Congratulations to Zach Michali and Alaina Biddle!
- *State Chorus* – April 19-22. Congratulations to Derek Herbison!
- *Musical* – March 16-18. “Bells Are Ringing”
- *Big Band Night* – April 25th at 6:30pm. Jazz Band and Show Choir will perform in the cafeteria.
- *Nominations* – A motion was made by Cathy Reiblich and seconded by Janie Eckard to open nominations for the 2017-18 Boosters Officers. Nominations were held for the slate of offices outlined in the revised Constitution and By-laws, approved tonight.
 - The following nominations were made and accepted:
 - *President* – none
 - *Vice President* – none
 - *Recording Secretary* – none
 - *Treasurer* – Cathy Owens
 - *Fundraising Coordinator* – Trish Hedrick
 - *Public Relations Director* – Joe Donohue
 - A request was made for members to consider one of these positions, or inviting others who would be good for the organization. Nominations will be reopened at the April general meeting, prior to the election.

Director’s comments:

- Special congratulations to Derek Herbison on reaching the State Chorus. Derek is the first student in school history to accomplish this three times!
- The School Board has contracted with G-Force Security to provide a security officer at the High School. The security officer is a retired Penn Township police officer and started on March 3rd.
- The South Western Education Foundation is hosting a 5k run/walk on Saturday, May 6th.

Feedback and concerns:

- Publicity Director Lippy explained to the membership the troubles the Boosters website has been encountering lately. Most troubles began after the website was hacked. The Executive Board had been previously exploring the option of migrating the website to an easier-to-use format. Due to the recent problems, this transition was moved up. Consequently, the Boosters website has been completely redesigned. It can still be found at www.swmusicboosters.org. Additionally, the Boosters started a new Facebook page to help the flow of information to those interested. You can like our Facebook page at www.facebook.com/swmusicboosters/.

The meeting ended at 7:48pm with a motion to adjourn made by Wenda Sneeringer and seconded by Jen McIntyre. The motion passed.

Next General Meeting: Wednesday, April 5, 2017 (Changed due to Trip Meeting) at 7pm

Respectfully submitted,
Joseph Donohue, Secretary

**South Western Music Boosters
General Meeting Minutes
Wednesday, April 5, 2017**

Call to Order and Welcome: The meeting was called to order by President Hedrick at 7:01pm with 19 people in attendance. Executive at Large Prager and Director Kuntz were absent, all other Officers were present.

Secretary's report: Penny Lippy made a motion to accept the March 1, 2017 general meeting minutes and Wenda Sneeringer seconded. The motion passed.

Tri-M report: Tri-M President Erin McCabe reported "Music in Our Schools" month went very well with many successful activities throughout March. Tri-M will be performing a recital for the residents of Homewood on Monday, April 24th – parents of Tri-M students are welcome to attend. Thursday, April 27th will be the finals of Mustang Idol during school hours.

Treasurer's report: Treasurer Owens reported as of 4/5/17 Total Assets are \$69,037.09, and Total Liabilities & Equity are \$69,037.09. Stacey DeLong made a motion to accept the treasurer's report and Holly Culp seconded. The motion passed.

- The proposed budget for the 2017-18 school year was presented. A lengthy explanation and discussion was held. Tom Jemison made a motion to approve the budget as proposed, and Beth DeWald seconded. The motion passed.

Old Business:

- *New Oxford Jazz Fest* – April 8th at 6:30pm. South Western's performance will be at 6:50. Tickets are \$5 for adults and \$3 for students and seniors.
- *Shultz Sub Sale* – Pick up is April 11th from 3:30 to 5:30pm in the high school cafeteria. We will need help with sorting the subs. Volunteers can sign up at www.SignUpGenius.com/go/5080C4DA5A82FA2F58-shultz
- *Chicken BBQ* – Help is needed on April 15th at 9am to help pack dinners.
- *Market Place* – April 15th. Thank you to all those that donated, the most recent push made a big difference. Still in need of baked goods, hamburgers and rolls. All donations (except baked goods) can be dropped off to the school on Wednesday, April 12th from 4-6:30pm. Baked goods can be dropped off on Saturday morning beginning during setup at 5am. Please place your name on all donations.
- *Spirit Cards* – Most contracts have gone out, 20 contracts have been signed. A few businesses were dropped from the card and a few new ones added.
- *Spirit Wear* – pick up is this week. "Mustang Music" magnets and license plates are still available for sale.
- *Music Money* – orders for physical gift cards are due the 15th of each month. "ScripNow" cards can be purchased online at any time.

New Business:

- *Big Band Night* – April 25th at 6:30pm in the cafeteria
- *Spring Concerts* – The concerts will all be held during the month of May. A new "Pops" concert has been added this year, remove some ensembles from each of the other concerts to shorten them. All concerts require tickets, except the Orchestra concert being held at Codorus band shell. Dates, times, and tickets are all available on the ticketing website: <https://southwesternmusic.yapsody.com>.
- *Marching Band meeting* – A mandatory meeting for all marching band students and parents will be held Tuesday, May 16th at 7pm.
- *8th Grade Move-up Night* – May 20th at 7pm
- *Future fundraisers:*

- McDonald's cards are on the way. We will be selling them for \$10/bundle and bundles must be paid for in advance. There are three different card options.
- The next Sammy Sandwich sale will begin when we come back from the trip, with an end date of May 2nd. The anticipated delivery date is Thursday, May 18th. Online ordering will be available on the Boosters website.
- *Paint Day* – The Music Boosters will be hosting a paint day on May 7th from 2-4 in the high school cafeteria. The cost is \$30. Please come out and paint with us, meet other parents and kids. The painting will make the perfect Mothers Day or graduation gift. Watch for more information coming soon.
- *Elections*
 - Wenda Sneeringer made a motion to re-open nominations, which was seconded by Tom Jemison and passed. During a call for nominations, the following were added to those from the March 1st meeting: President – Stacey DeLong; Vice President – Doreen Grap; Recording Secretary – Holly Culp. No other nominations were received. Penny Lippy made a motion to close nominations, which was seconded by Tom Jemison and passed.
 - Pursuant to the rules of elections approved in the recent changes to the Constitution and Bylaws, Wenda Sneeringer made a motion to combine all non-opposed offices into a single vote. This motion was seconded by George Prager and passed. There were no offices for which more than one nomination was received.
 - Penny Lippy made a motion to allow a voice vote on the combined slate of unopposed offices. Holly Culp seconded and the motion passed. A call for vote on the election of officers was unanimous to approve. The following were thereby elected for the 2017-18 school year:
 - President – Stacey DeLong
 - Vice President – Doreen Grap
 - Treasurer – Cathy Owens
 - Recording Secretary – Holly Culp
 - Fundraising Coordinator – Trish Hedrick
 - Public Relations Director – Joe Donohue

Director's comments:

- Director McKee asked for donations of bottled water. The entire music department uses these donations during concerts and other performances, as well as during the upcoming trip. She requested about 50 cases to start.
 - A reminder that tickets are now available online for all the Spring Concerts and are still free. Due to reduced demand for these concerts, there is no code needed and no ticket limit. Ticketing will be closed for each concert the day before their respective performances; however, any remaining tickets will be available at the door.
 - The mattress sale will be held on Saturday, June 24th from 10am to 5pm in the cafeteria.

Feedback and concerns:

- None

The meeting ended at 8:07pm with a motion to adjourn made by Stacey DeLong and seconded by Doreen Grap. The motion passed.

Next General Meeting: Tuesday, May 2, 2017 at 7pm

Respectfully submitted,
Joseph Donohue, Secretary

South Western Music Boosters
General Meeting Minutes
Tuesday, May 2, 2017

Call to Order and Welcome: The meeting was called to order by President Hedrick at 7:01pm with 23 people in attendance. Director McKee was attending a student performance, Director Kuntz and Executive at Large Prager were absent. All other Officers were present.

Secretary's report: Jen McIntyre made a motion to accept the April 5, 2017 general meeting minutes and Shannon Michali seconded. The motion passed.

Treasurer's report: Treasurer Owens reported as of 5/1/17 Total Assets are \$69,944.74, Total Liabilities are \$31,500.00, and Total Equity is \$38,444.74.

Wenda Sneeringer made a motion to accept the treasurer's report and Marie Roller seconded. The motion passed.

Old Business:

- *Schultz Sub Sale #2* – Preliminary earnings were \$1,155 total sales, with \$462 going to the Boosters.
- *Spirit Card Contracts* – 32 contracts have been signed and returned so far. Holly would like to get 40, which is the maximum the card can carry. She has 11 contracts she would like help redelivering, including 9 businesses that were on last year's card. May 15th is the hard deadline for returning contracts. If you are able to help, contact Holly Culp at rgchjc@yahoo.com.
- *Market Place* – Great job and thanks to all who helped, especially Holly Culp for running it. Preliminary earnings were \$2,590. Holly requested someone to shadow her for next year's event, as it will likely be her last.
- *Chicken BBQ* – Preliminary earnings were \$768 total sales, with \$307 going to the Boosters. We had great success selling the extra chickens ordered. Next year we will likely be skipping the fall sale and focusing solely on the Spring/Market Place sale.
- *Spirit Wear* – Delivery went well, both the Middle School and Baresville ES participated. A request to use the same logo during the fall sale will be considered as that time approaches.
- *Music Money* – orders for physical gift cards are due the 15th of each month. "ScripNow" cards can be purchased online at any time. Contact Bobbi Jo Brown at MusicMoney@swmusicboosters.org for more information or to order.
- *Spring Musical* – Great job by everyone!
- *Big Band Night* – Thank you to everyone who made the night such a huge success!

New Business:

- *Tri-M Night Out* – Being held tonight at Sal's Pizza and Subs
- *Paint Day* – Join us for a fun filled afternoon on May 7th for Paint Day! The painting is very adaptable for Mother's Day or Graduation. Pre-registration required – forms can be found on the website.
- *Spring Band Concert* – This Friday, May 5th at 7pm. Help is still needed for ticketing: <http://www.signupgenius.com/go/5080c4da5a82fa2f58-spring>
- *Spring Choral Concert* – Friday, May 12th at 7pm. Tickets are currently sold out. If you have any tickets you will not be using, please email the 9-digit ticket numbers to swmusicpromoter@gmail.com, or bring them with you to the concert and turn them in at the ticket table.
- *Spring Orchestra Concert* – Sunday, May 21st at 3pm in the Codorus Park bandshell. Contact Mr. Kuntz regarding party details.

- *Spring Pops Concert* – Wednesday, May 24th at 7pm. Help is still needed for ticketing: <http://www.signupgenius.com/go/5080c4da5a82fa2f58-spring>
- *Sammy Sandwich* – Orders are due tonight. Pickup is scheduled for May 18th.
- *McDonald's Cards* – Sandwich and drink cards are available from Mr. Kirsch. Cards are purchased and the seller keeps the money from each sale.
- *Mattress Sale* – Our 2nd annual mattress sale will be Saturday, June 24th from 10-5 in the High School cafeteria. We will need parents to help greet and direct customers throughout the day. The company will handle all selling.
- *"Pit Dads" Executive Board Appointment* – President-elect DeLong announced that Tom Jemison will be the "Pit Dads" representative on the Executive Board for the 2017-18 term.

Director's comments:

- The 2018 Music Department trip will be revealed to the students during school on May 3rd.
- There will be a mandatory meeting for all 2017-18 Marching Band members and a parent/guardian on Tuesday, May 16th. The show theme will be revealed during the meeting.
- 8th Grade Move-Up Night for incoming 9th graders will be held on Tuesday, May 30th. Mr. Kirsch requested board members to attend.
- The Music Department picnic, sponsored by Tri-M, will be held on Monday, June 5th at 5pm. This is an opportunity to celebrate the accomplishments of the 2016-17 school year and enjoy the fellowship of other music students and families.

Feedback and concerns:

- President Hedrick wished to thank everyone for their wonderful assistance to her over the past two years. She could not have been a successful President without it, and she hopes everyone will continue their support with President-elect DeLong.
- The School District will be hosting two meetings to allow the community to meet the final four candidates for Superintendent. Two will be at a meeting on May 3rd and two on May 9th. Both meetings will be held from 6:30-9pm in the Middle School auditorium. A Q& A session will be moderated by the company managing the District's search.
- A reminder that, per the Constitution and Bylaws, there will be no June meeting. Due to the July 4th holiday, the next general meeting will be held on July 11th.

The meeting ended at 8:05pm with a motion to adjourn made by Stacey DeLong and seconded by Janie Eckard. The motion passed.

Next General Meeting: Tuesday, July 11, 2017 at 7pm

Respectfully submitted,
Joseph Donohue, Secretary

*Per the Constitution and
Bylaws, no meetings are
held in December or June*